



Yearly Status Report - 2017-2018

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	S. C. N. R. GOVERNMENT DEGREE COLLEGE
Name of the head of the Institution	Dr.M.Subbi Reddy
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08564251034
Mobile no.	9490425475
Registered Email	proddatur.jkc@gmail.com
Alternate Email	subbireddymaddika@gmail.com
Address	Arts college Road, Proddatur, YSR Kadapa dist. Pin: 516360
City/Town	Proddatur
State/UT	Andhra Pradesh
Pincode	516360

2. Institutional Status																			
Affiliated / Constituent			Affiliated																
Type of Institution			Co-education																
Location			Urban																
Financial Status			state																
Name of the IQAC co-ordinator/Director			S.Prakash Rao																
Phone no/Alternate Phone no.			08564251034																
Mobile no.			9492411422																
Registered Email			proddatur.jkc@gmail.com																
Alternate Email			sagili.raophd@gmail.com																
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)			http://www.scnrgdcproddatur.ac.in/iqac/aqar.php																
4. Whether Academic Calendar prepared during the year			Yes																
if yes,whether it is uploaded in the institutional website: Weblink :			http://www.scnrgdcproddatur.ac.in/academics/academiccalendar.php																
5. Accrediation Details																			
<table border="1"> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> <tr> <td>2</td> <td>B</td> <td>2.11</td> <td>2016</td> <td>19-Feb-2016</td> <td>18-Feb-2021</td> </tr> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	2	B	2.11	2016	19-Feb-2016	18-Feb-2021
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
2	B	2.11	2016	19-Feb-2016	18-Feb-2021														
6. Date of Establishment of IQAC			06-Jul-2006																
7. Internal Quality Assurance System																			
<table border="1"> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> <tr> <td>Skil Development</td> <td>06-Feb-2018</td> <td>25</td> </tr> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries	Skil Development	06-Feb-2018	25					
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Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries																	
Skil Development	06-Feb-2018	25																	

Programme collaborated with Deshmukh Pande NGOs	1	
Environmental Protection Activities Sri Lord Vinayaka idols made with clay	23-Aug-2017 1	80

L::asset('/', 'public').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'.\$instdata->upload_special_status))}

[View Uploaded File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	nil	nil	2018 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1.Celebration of International Yoga Day 2.Celebration of mathru bhasah dinostavam
3.Celebration of International Women's Day (WEC) 4.Janmabhoomi Maavooru
5.Awareness Programme on Global Road safety week, Traffic Rules

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
International Yoga day	as per the instructions of central government of India an International Yoga day is observed. Staff and studetns about 60 in number attended for this programme. They learned the skills of getting good and sound mental and physical helath by following yoga practice.
Awareness on Eve Teasing and Ragging	as per the instructions of State Governement of AP, Police department an awareness programme is organised on eve teasing and ragging. In this programme about 50 students participated. They got awareness and adverse influence of the above practices in their life and also learned about the importance of discipline in their daily life.
National voters day	about 65 students participated. They got awareness on the importance of vote in their daily life and progressive future of an individual, state and Nation.
World AIDS day	about 65 students participated. On this occation a rally is organised in Arts college road Proddatur town to create an awareness on the dangerous disease AIDS.
Birth Anniversary of Savithri Bai Pule.	she was an Indian social reformer, educationalist, and poet from Maharashtra. Women faculty and students were given awareness on the inspirative life of Pule.
Swamy Vivekanand Birth Anneversary.	about 52 students participated. It is observed as International Yout day. Students attracted towards the qualities of self confidence, spirituality etc. of Swamy Vivekananda.
Beti Bachavo Beti Padavo	about 55 students were participated. The main theme of this programme is prevention of gender biased sex selective elimination . Ensuring survival & protection of the girl child.
National Science day	National Science Day is celebrated in India on 28 February each year to mark the discovery of the Raman effect by Indian physicist Sir C. V. Raman on 28 February 1928. For his discovery, Sir C.V. Raman was awarded the Nobel Prize in Physics in 1930. about 32 students participated in this programme.
International Mother Tongue day	International Mother Language Day is a

worldwide annual observance held on 21 February to promote awareness of linguistic and cultural diversity and to promote multilingualism. About 42 students were participated in this programme.

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	28-Sep-2018
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The success of any institution of higher learning is based on how its curriculum is designed, oriented and implemented. The term "curricular aspects" focuses on the plan of action, methodology of teaching to cater to practical and knowledge-oriented curriculum to the students. The Commissionerate of Collegiate Education, A.P. and Andhra Pradesh State Council of Higher Education (APSCHE) have formulated an effective common core syllabus. The entrusted universities will design and develop the curriculum. Some of our senior faculty members being the chairpersons and members of Board of Studies of the university will modify and reorient 20% of the curriculum. The college comes under the umbrella of current UGC regulations of CBCS scheme from the academic year 2015-16 onwards for both UG courses and the students can choose any subject as per their need and interest. In addition to the above, the college while recognizing the significance of academic flexibility provides the students the choice of subject combinations in optional subjects in VI semester. Every department of the college conducts basic orientation courses for the fresher to familiarize them with the new pattern of syllabus. Slow learners are identified at an earlier stage and remedial coaching classes are conducted in order to maintain a uniform level of understanding. In addition to the regular class room teaching, students are meticulously trained by different activities such as unit tests, assignments, seminars, quiz, group discussions and debates. Meetings are conducted at regular intervals at departmental level

to discuss, execute and fine tune the progress of teaching activities.

Educational tours, field visits, visit to industries, labs, museums and monuments make the students feel the relevance and importance of their subject in the outside world. Other innovative teaching methods like participative method, interactive method, deliberations, question & answer method are also implemented. Digital technologies like power point presentations, presentations through overhead projectors, virtual and digital class room teaching are used to sustain the interest of students in addition to the recorded and live lessons telecast by MANA TV of A.P. Government . Students are trained in foundation courses like Spoken English, Leadership education, Environmental studies, Entrepreneurship development, Soft skills, Human values and professional ethics, which are incorporated as an integral part of the curriculum in each semester for all the students of all the streams irrespective of their core subjects. Jawahar Knowledge Centre provides necessary training and arranges placement drives by inviting companies, industries. Extracurricular activities are conducted through NSS, NCC, RRC , ECO CLUB and Dept. of physical education.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Food adulteration	NIL	01/08/2017	40	yes	yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	nil	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	10	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Human Values and Professional Ethics (HVPE)	06/06/2017	100
Environmental Studies (EVS)	06/06/2017	69
Communication Skills (CSS I)	06/06/2017	100
Information and	06/06/2017	100

Communication Technology (ICT)		
Entrepreneurship	06/06/2017	69
Communication Skills (CSS II)	06/06/2017	100
Analytical skills	06/06/2017	69
Leadership Education	06/06/2017	69
Communication Skills (CSS III)	06/06/2017	69
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Botany	8
BSc	Chemistry	10
BSc	Zoology	12
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback questionnaire forms were collected manually from students, alumni, employer and parents. The returned forms were analyzed. Students expressed the need for more job/market oriented courses. They also stressed on having more practical experiments and real time field experiences (field trip/ apprenticeship). It is decided to introduce more market oriented courses and skill development courses from next academic year.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Mathematics Physics Computer Science	60	20	10
BSc	Mathematics Physics	60	10	5

	Chemistry TM			
BSc	Botany Zoology Chemistry TM	60	25	11
BCom	Computer Applications	60	25	15
BCom	General	60	10	5
BA	History Economics Special Telugu	60	20	8
BA	History Economics Political Science	60	25	18
BSc	Mathematics Physics Chemistry EM	60	20	15
BSc	Botany Zoology Chemistry EM	60	15	13
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	180	0	11	0	11

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
11	11	69	5	5	7

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Ward/mentoring system : We adopt 'Ward/Mentor System' to address academic, socio economic and psychological issues of the students. The Class teachers of the respective classes act themselves as mentors. Mentors categorize their students according to their academic abilities in terms of perception level and comprehension. Accordingly required suggestions are offered to the student to improve his/her academic performance and excel in the race. Mentors regularly attend to social, economic and personal problems of students. Such problems are either solved by mentors themselves or by the grievances redressal cell of the college. The institution endeavour to shape the complete personality of students through co curricular, extracurricular activities and ward counseling systems through effective mentoring.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
180	11	1:16

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
27	11	16	0	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	nil	Nill	nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	Nill	III	09/04/2018	11/06/2018
BSc	Nill	III	09/04/2018	11/06/2018
BSc	Nill	III	09/04/2018	11/06/2018
BSc	Nill	III	09/04/2018	11/06/2018
BCom	Nill	III	09/04/2018	11/06/2018
BCom	Nill	III	09/04/2018	11/06/2018
BA	Nill	III	09/04/2018	11/06/2018
BA	Nill	III	09/04/2018	11/06/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

According to the examination schedule of the affiliated university(YVU), the college adjusts the academic calendar for the internal examination. The academic calendar is prepared well in advance of next academic session. The academic calendar is displayed on notice board for reference of the students and staff. of the students and stakeholders. It carries approximate schedules regarding admission process, teaching-learning schedule, evaluation blue print, curricular and co-curricular activities, extra-curricular activities, major departmental and institutional events to be organised and dates of holidays. The college follows its academic calendar for conducting internal examinations.

In a true sense, continuous internal evaluation of the students is made by conducting home assignments, tutorials, surprise tests, unit test, open book exam and tests for add on courses are included in the academic calendar and they are implemented at the end of the semester. Some of the activities are

intentionally organised for students to assess and upgrade their subject knowledge such as the screening of live budget sessions, PM's 'Mann Ki Baat', and the 'live budget session' and discussion on such topics as a part of CIE. The examination committee works on the slots reserved in academic calendar for internal evaluation and prepares and displays the timetable well in advance. The departments prepare their own teaching plans in their departmental meetings keeping in mind the schedule of internal evaluation as per the academic calendar of the college as well as the additional tests. Only, the students who are absent for the tests on valid grounds are allowed to go for evaluation at a later date. The following are the important aspects of the academic calendar a. Academic calendar of college and department activities. b. Planning of various activities of respective committees. c. Planning of extra-curricular activities of N.S.S., RRC, Eco-club, N.C.C. and cultural department. d. Activities of Physical education Department including prize distribution function. e. Planning of Examination by each department of the college. f. Tentative schedule of University Examinations. g. University schedule of holidays, vacations, term end and term start dates. h. The college implements the examination and evaluation process as per the schedule and pattern given by University for both odd and even semesters.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Since our college is affiliated to Y.V.University,Kadapa it strictly adhere to the academic calendar compiled by the Y.V.University, for the conduct of continuous internal evaluation. The students are informed about the time table of internal examinations well in advance as per the academic calendar of the University.. All the concerned in-charges of the departments are asked to complete the mid- semester internal examinations in time and after evaluation ensure to upload internal marks on the website of the University well before the commencement of the end semester examinations. Open way practice is the best way to deal with the grievances and complaints related to internal evaluation system. It makes the evaluation process more transparent and robust. The unit tests and pre -semester answer books are shown to the student on a scheduled day after assessment. The students go through the answer books and know their performance regarding strength and lacunae of their studies and techniques in writing answer books. If there are any mistakes or complaints regarding assessment, they are clarified on the same day. The entire mechanism to deal with examination related grievances is transparent, time bounded and efficient. The College exam committee telecasts live streaming of the to overcome students from the exam stress. Mentoring also helps students to pause before going to the exam committee with any grievance. It also reduces the stress and anxiety of the students.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.scnrgdcproddatur.ac.in/about/naac.php>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BA	History Economics Political	16	9	56.30

		Science			
Nill	BA	History Economics Telugu	6	4	66.70
Nill	BCom	Computer Applications	13	10	76.9
Nill	BCom	General	2	2	100
Nill	BSc	Botany Zoology Chemistry TM	9	8	88.9
Nill	BSc	Botany Zoology Chemistry EM	11	7	63.6
Nill	BSc	Mathematics Physics Chemistry TM	12	6	50
Nill	BSc	Mathematics Physics Chemistry EM	3	2	66.7
Nill	BSc	Mathematics Physics Computer Science	9	5	55.6
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.scnrgdcproddatur.ac.in/about/naac.php>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	nil	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
nil	nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category

NIL	NIL	NIL	Nill	NIL
View Uploaded File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	CHEMISTRY	10	Nill
National	COMMERCE	2	Nill
National	ECONOMICS	2	Nill
National	PHYSICS	1	Nill
National	ENGLISH	4	Nill
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
ENGLISH	12
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
white light generation in dy2o3 doped nbsazb glasses	Dr GV lokeshwar reddy	optical material science	2017	11	G. Pakardins research w hile affiliated with Gover nment Arts College for MenM.V.	11

					Vijaya Kumars research while affiliated with Sri K rishnadeva raya Unive rsityRajee v Gandhi Memorial College of Engineerin g and Technology	
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
white light generation in dy2o3 doped nbsazb glasses	Dr GV lokeshwar reddy	optical material science	2017	103	11	G. Pakardins research w hile affiliated with Gover nment Arts College for MenM.V. Vijaya Kumars research while affiliated with Sri K rishnadeva raya Unive rsityRajee v Gandhi Memorial College of Engineerin g and Technology
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Semi nars/Workshops	4	29	7	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Vanam – Manam Programme	NSS	20	120
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NL	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
AIDS day	NSS RRC	AIDS day	14	150
Vanam – Manam Programme	NSS	Vanam – Manam Programme	20	163
Swatch Bharath	NCC,IQAC NSS	Swatch Bharath	20	100
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
nil	nil	nil	Nil	Nil	nil
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
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CSSR SRRM DEGREE PG COLLEGE, Kamalapuram	14/02/2018	RESEARCH	15
Govt. Degree college, Jammalamadugu	10/08/2017	teaching and research	16
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
292100	228679

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Campus Area	Existing
Class rooms	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
nil	Nil	nil	2022

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	18924	2554740	0	0	18924	2554740
Reference Books	3231	484650	0	0	3231	484650
Journals	2726	599720	0	0	2726	599720
Others (specify)	633	78492	0	0	633	78492
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
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nil	nil	nil	Nil
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwid th (MBPS/ GBPS)	Others
Existin g	35	2	28	0	2	1	5	100	0
Added	0	0	0	0	0	0	0	0	0
Total	35	2	28	0	2	1	5	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilities
110850	84492	181250	144187

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution adheres the state government established systems and procedures for maintaining and utilising the physical and academic support facilities. The maintenance of science laboratories is carried out by the respective departments under supervision of the in-charge of that respective department with the sub staff (Record assistant / Lab attendant). Before the commencement of the academic year, an internal lab audit is conducted to verify the articles as per the entries in the stock registers and their working condition by the respective departments. Minor repairs of the articles are carried out at the department level itself by utilising the contingency amount sanctioned for that academic year. If repairs are major they are brought to the notice of the principal for the necessary action. At the end of the each academic year annual internal stock verification committees are constituted for the verification of the articles with the stock registers and in-charges are instructed to update the stock registers. The in-charge of Library sciences along with his sub staff maintains the library with existing procedures and rules. Stock registers, Accession registers and issue registers are being maintained and updated from time to time. The maintenance of sports articles and Gym are taken care of by the Physical director of the college. Annual maintenance contract from the qualified service providers is arranged by the institution for maintenance of ICT infrastructure. Maintenance of the digital

classrooms and virtual class room is taken care of by the Govt. of Andhra Pradesh. Repair, renovation and maintenance of the physical infrastructure like Building, classrooms, wash rooms, furniture, water supply, electric power supply is carried out with available financial resources by hiring technicians from outsourcing in addition to existing contingent staff meant for maintenance purpose. The college garden is maintained by the gardener under the supervision of department of Botany. While purchasing the articles/ equipment of worth rupees 10000/- for single item and more than Rs.10000/- up to Rs.500000/- the following procedure is followed. Principal constitutes an internal purchasing committee. This committee monitors the purchasing method systematically. At first the quotations are called for the required items from various recognised firms not less than three. After receiving the quotations a comparative statement is prepared and the firm least rate quoted to a particular item is underlined with red ink and the same is placed the order and asked the supplier to supply the goods/ articles in good and functionable condition within the stipulated period of time. Then the check/ DD in the name of the firm will be issued. If the budget is more than Rs. 500000/- the tenders will be called for.

<http://scnrgdcproddatur.ac.in/about/naac.php>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Social welfare, ST welfare, BC welfare, EBC welfare, Kapu welfare and Minority schemes	187	820646
Financial Support from Other Sources			
a) National	Nil	0	0
b) International	Nil	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personality Development Lecture	05/12/2017	120	Career Guidance Counselling Cell and • Sri.Nawaz Hussain, Guest Lecturer in English, RJUKT, Idu pulapaya, Vempalli, Kadapa
Awareness on Competitive Exams	20/02/2018	97	Career Guidance Counselling Cell and Sri.G.Obulesu, Assistant Professor in English VAGDEVI Institute of

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Personality Development Lecture	60	60	0	0
2018	Awareness on Competitive Exams	50	53	0	0

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
10	10	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Blue Ocean Personnel and Allied Services Pvt.ltd.	63	12	Nil	0	0

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	1	B.Sc	BZC	YV University Kadapa	M.Sc (Botany)
2018	1	B.Com	Department of Commerce	S.V. University, Tirupati	M.Com

2018	2	B.Com	Department of Commerce	S.V. University, Tirupati	M.B.A
2018	1	B.Sc	BZC	S.V. University, Tirupati	Environmental Science
2018	4	B.Sc	BZC	YV University Kadapa	M.Sc Chemistry
2018	2	B.Sc	BZC	YV University Kadapa	M.Sc (Zoology)
2018	2	B.Sc	MPC	YV University Kadapa	M.Sc (Physics)
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
SLET	0
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports day	College level	60
Annual Staff Sports for Teaching Staff	College level	20
Annual Staff Sports for NonTeaching Staff	College level	13
YV University Inter college Tournament	University Level	13
National Inter University Participation	Inter University Level	1
AP State Athletic Association	State Level	3
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	NIL	National	Nill	Nill	Nill	NIL
2017	NIL	Internat ional	Nill	Nill	Nill	NIL

2018	NIL	National	Nill	Nill	Nill	NIL
2018	NIL	Internat ional	Nill	Nill	Nill	NIL
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

With the objective of inculcating the qualities of leadership, organisation, and responsibility among the students an active Student Council is given an opportunity to be a part in the academic and administrative bodies/committees. The student council (usually known as college student union) comprises class representatives from each class who are nominated based on their academic merit among which a president, secretary and ladies representative are nominated. The Principal and vice principal will monitor their activities. The class representatives convey student grievances to the respective class teachers for an amicable resolution. A meeting with students' council is convened twice a semester to give an opportunity to voice their academic and administrative issues. The class representative plays a lead role in providing valuable feedback regarding curriculum, teaching learning and evaluation process. They also help teaching staff of the college in organising classroom seminars, quiz, debates, group discussions, role plays at department level and seminars, conferences, workshops at college level. Student Council plays a major role in organising college day every year. In addition, the student council will give valuable suggestions for smooth day to day administrative system. Finally, successful conduct of any programme in the college involves active participation of student council.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

30

5.4.3 – Alumni contribution during the year (in Rupees) :

2

5.4.4 – Meetings/activities organized by Alumni Association :

Though alumni association is not registered it is active in conducting meetings for the development of the college and students.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Vision : "To impart quality education by inculcating value based education and by imparting skill oriented knowledge according to the changing global needs thus fostering global competencies among students and to refresh the students and staff by supplementing with good resources available by mobilizing various strengths by effective use of curriculum and by promoting the use of technology. To develop a dynamic mechanism in the college for spreading its extension activities and other services and also to create consciousness among

different sections of people on various important issues like environmental, women empowerment, rural development, human rights etc to contribute to the national development. Mission: SCNR GDC PRODDATUR strives to achieve the vision and to maintain good academic atmosphere in the college through periodic assessments by IQAC, a mechanism is developed to monitor the things and the college is striving every nerve to maintain good academic atmosphere and struggling hard to maintain the excellence. Highly qualified faculty and good physical infrastructure imparts quality education to the students. Besides providing quality education, the students are trained through Jawahar Knowledge centre (JKC), Tata Institute of Social Sciences (TISS), Andhra Pradesh State Skill Development Corporation (APSSDC) and job oriented certificate courses to equip the students with global skills so as to make them to meet the competitive globalized job market. Institution through its prescribed curriculum and supporting services like NSS, NCC, RRC, and DRC imbibe human values among the students. In SCNR GOVT Degree College, decentralization and participatory management are an interrelated pair of processes intended to promote collective leadership, and passed down from the top levels of the management, through the links of teaching and non-teaching groups, till it finally reaches the students in whom is fostered the awareness that everybody is part of a process that eventually will help all stakeholders develop to their fullest potential, and have the competence and confidence to meet all Challenges of the world beyond the purely academic sphere. Mentioned below are two specific practices of Decentralization and participative management during the last year: 1. The number of existing students clubs and sub-committees, constituted to promote cooperation, initiative and leadership among students, was enhanced by the setting up of a civil service preparation Club in 2017, which encourages students to prepare for civil services examination. 2. The Admission campaign committee involves principal as head of the committee and all teaching staff who plays pivot role in improving the strength of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	<p>In centres of higher education, human resource management is a constantly evolving area of concern, but one of its most important aspects is the emphasis on providing faculty members with scope to grow and develop within their working space. This college has always encouraged its faculty members to grow in the workplace, and this is achieved by encouraging new staff members to avail themselves of opportunities to attend orientation programmes. In-service teachers are also encouraged to apply for refresher courses, FDPs and major/minor research projects and their progress and achievements are duly put on record. The encouragement and concern has enabled one faculty member to complete his PhD in 2017 .</p>

Research and Development	<p>The college has always believed that the quality of academic research not only may be reflected in the quality of classroom teaching, but also may be helpful in addressing problems in the world at large. Accordingly, the college encourages faculty members to present and publish research papers and attend conferences. Many Teachers attended FDP programmes and published papers.</p>
Admission of Students	<p>Student admission process was manual in UG by CCE from academic year 2017-18. Students apply online for scholarships and the scholarship amount sanctioned to the students are directly credited into their accounts through Jnanabhoomi portal. Feedback on both curriculum and faculty is collected online. The college attendance for teaching, nonteaching staff and students is marked through Biometric system. Class room attendance for students is marked online through Integrated Attendance Management System (IAMS) App. Recently college has registered for e-pragathi</p>
Examination and Evaluation	<p>The different departments of the college are required to prepare their students according to the University-prescribed syllabus, to sit for examinations held according to the university-recommended Schedule. For example, the internal and tutorial examinations of semester under the newly instituted CBCS were held by the college. . The pattern and nature of questions and tutorial/practical assignments set by the College is in accordance with the criteria or pattern prescribed by the different boards of study. The recently introduced CBCS has brought about radical changes in the syllabus as well as in the system of evaluation. From the very beginning of every semester, students have been made aware of these changes, which now include evaluation on the basis of attendance, internal tests and assignments before the end-of-semester examinations conducted by the University.</p>
Teaching and Learning	<p>The College has established Internal Quality Assurance Cell (IQAC). Initially, a committee was constituted with coordinator and teaching staff members. With regards to quality</p>

assurance, the institution is committed to provide consistently quality higher education and student support services through appropriate teaching learning strategies, evaluation and student centred activities. The IQAC strives to institutionalize and sustain quality in all activities of the institution, including teaching, learning, research and extension. The college has always aimed at effective curriculum delivery through a well-planned and documented teaching-learning process, which has received new impetus since the introduction of the new Choice Based Credit System. Teaching plans are based on an academic calendar. Multimedia teaching aids and ICT supplement the teaching-learning process. Special lectures are organised, featuring faculty members and other experts from different institutions

Curriculum Development

Curriculum development The college does not have the freedom to develop its own curriculum, since it is under the YOGI VEMANA UNIVERSITY-YSR KADAPA, whose centrally imposed syllabus is required to be followed by all colleges. But individual teachers of the college are, directly or indirectly part of the curriculum development process: either as members of boards of studies in various universities, or as experts involved in devising or preparing study materials to be used in Learning management system(LMS). The institution has well-structured mechanism for the effective implementation of curriculum. The mechanism includes, subject and paper wise preparation of annual curricular plans (ACP's) for each semester, preparation of teaching plans, maintenance of teaching diary and monthly departmental review meetings. The methodology of implementation of curriculum comprise lecture method supplemented by Information Technology Information (ICT) methods, like PowerPoint presentations, you tube lessons, charts, audio visual aids, virtual class rooms, digital class rooms, MANA TV live telecast programmes etc. Besides, co-curricular activities like Quiz, Debates, group discussions, class room seminars, student projects, education tours are organized for better understanding of the curriculum

Library, ICT and Physical
Infrastructure / Instrumentation

Library The colleges Central Library operated out of two classrooms in separate block. The library has vast collection of book, journals and magazines which are extremely useful to the students. ICT The college has provided its students with free high speed internet and Wi-Fi facilities. The presence of ICT has facilitated teaching-learning and information transfer in classrooms. The college has two smart classrooms, one ICT-enabled classroom, classrooms with LCD TV sets, WiFi and LAN facilities. There is an ICT - enabled seminar halls as well. Apart from having a WIFI-enabled campus, we also have an academic library with electronic support, scanners, OHP, and departmental laptops. Physical infrastructure The college has been taking proactive steps in providing required physical infrastructure like class rooms, science laboratories and computer laboratories to cater to the needs of students. Apart from these, technology enabled classrooms viz., one virtual class room/Mana TV room, three digital classrooms, Andhra Pradesh State Skill Development Centre (APSSDC) are also facilitated to make teaching learning process more effective. Classrooms are spacious, well ventilated and well furnished. All the classrooms are provided with green boards. Every Department of the institution is provided with LCD projectors as common facility, enabling them to make use of the ICT enabled teaching in the conventional class room. Each department has a computer with internet, and a printer facility. There are five (05) spacious and well equipped science laboratories. The equipment in the laboratories is being upgraded with the financial assistance from state government budgets/RUSA funds/UGC funds to suit the change in curriculum devised by the affiliating university. The college has three (02) computer labs for the courses associated with computer science/ applications. In addition to the labs mentioned above, English Language Lab (ELL)/ Jawahar Knowledge Centre (JKC) lab are also to develop the language skills required to secure jobs in the competitive job market. To conclude,

the usage of facilities available for teaching learning in the institution are being used optimally and infrastructure is updated or procured from time to time depending upon budget available.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Examination	The affiliating university provides Examination online applications to the each and every college in its examination web portal and those are processed, uploaded in the portal and the downloaded hall tickets are issued to the students by the college examination section. The results are published online by the affiliated university through its examination web site.
Planning and Development	The institution has started using egovernance in Planning and Development activities recently. Various academic and developmental strategies are operated by CCE regularly through video conferences, tele conferences, emails etc.
Administration	Major part of the administration of the institution is executed through egovernance. Administration information is exchanged with CCE, RJDCE, Nodal College and various colleges through emails, WhatsApp messaging system. Information like particulars of staff, college and reports on academic and administrative activities, number statement, and numerical data to the CCE is submitted through email.
Student Admission and Support	Students apply online for scholarships and the scholarship amount sanctioned to the students are directly credited into their accounts through Jnanabhoomi portal. Feedback on both curriculum and faculty is collected online. The college attendance for teaching, nonteaching staff and students is marked through Biometric system. Class room attendance for students is marked online through Integrated Attendance Management System (IAMS) App. Recently college has registered for e-pragathi, for maintaining paperless office.
Finance and Accounts	All financial transactions of the college are done through Comprehensive Financial Management System (CFMS)

initiated by state government of Andhra Pradesh. All purchases at institution level are processed through least quotation system and payments are made online. Salaries to the staff are credited into their accounts through CFMS.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	nil	nil	nil	0
2018	nil	nil	nil	0
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	nil	nil	Nil	Nil	Nil	Nil
2018	nil	nil	Nil	Nil	Nil	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	05/06/2017	24/06/2017	21
Refresher Course	1	08/09/2017	28/09/2017	21
FDP	2	20/11/2017	02/12/2017	13
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
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General Provident Fund (GPF),), Contributory Pension Scheme (CPS), Andhra Pradesh Group Life Insurance Insurance (APGLI), Employees Health Scheme (EHS), Faculty Development Program (FDP) General Provident Fund (GPF),), Contributory Pension Scheme (CPS), Andhra Pradesh Group Life Insurance Insurance (APGLI), Employees Health Scheme (EHS), Faculty Development Program (FDP)	General Provident Fund (GPF),), Contributory Pension Scheme (CPS), Andhra Pradesh Group Life Insurance Insurance (APGLI), Employees Health Scheme (EHS),	nil
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The financial powers vested are with Principal. He/she is the chief custodian of all resources of the college including finances and works out plans for utilization of college funds in consultation with the Staff Council and CPDC. The institutional accounts are audited by two mechanisms internal and external. Internal Audit: The UGC accounts are regularly audited by the local auditors at institutional level while the internal audit is done by the official team of the Regional Joint Director of Collegiate Education, Kadapa Region, Kadapa. External Audit: The external audit is done by the officials of the Accountant General, Government of Andhra Pradesh. Following are the source documents that are reviewed during audits: Cash books of different categories, service registers, register of increments, pay bills, pay bill register, leave account register, GPF advance register, pay fixations, last pay certificates, allowances sanctioned, register of loans, register of recoveries, pension register, reconciliation register etc.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
nil	Nil	Nil
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Commissionerate of Collegiate Education,	Yes	IQAC

		Andhra Pradesh, Vijayawada		
Administrative	Yes	Commissionerate of Collegiate Education, Andhra Pradesh, Vijayawada	Yes	Departmental committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Encouraging the students to participate in Job training programmes/Employment drives colleges conducted the college 2. Supporting the students to participating in educational tours/field visits/activities 3. Extending their support in college developmental activities.

6.5.3 – Development programmes for support staff (at least three)

The institution is operating both statutory and non statutory welfare measures/schemes for both teaching and nonteaching staff as mentioned below. • General Provident Fund, Group Insurance Scheme, Andhra Pradesh Group Life Insurance (APGLI), • Contributory Pension Scheme. • Medical reimbursement facility, Employees Health Scheme. • Festival advance, Vehicle loan, Educational loan, Housing loan, GPF loan. • Medical leave, Study leave, Maternity and Paternity leave.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Certificate courses are also introduced. 2. Digital classrooms (03 No.s) and Virtual classroom (01 No.) were established. 3. ICT enabled teaching is Practised. 4. Online feedback mechanism on curriculum and teachers is initiated. 5. Infrastructural facilities such as, R.O. systems for drinking water, 6. solar power panels and approach concrete roads etc established. 7. Career guidance Cell, Grievance Redressal Cell, Cultural club, Eco Club are strengthened. 8. A unit of Andhra Pradesh State Skill Development Centre (APSSDC) is established. 9. Green Practices are initiated. 10. Initiation rain water harvesting and water waste management are initiated. 11. e Governance introduced in college admissions, administration, examinations and other feasible areas .

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	National Yoga Day	21/06/2017	21/06/2017	21/06/2017	60
2017	Awareness Programme on Eveteasing and Ragging	28/06/2017	28/06/2017	28/06/2017	50
2017	National Voters day	25/01/2017	25/01/2017	25/01/2017	65

2017	World Aids Day	01/12/2017	01/12/2017	01/12/2017	65
2018	Birth Anniverssary of Savithri Bai Pule	01/03/2018	01/03/2018	01/03/2018	42
2018	International Democracy Day	15/09/2018	15/09/2018	15/09/2018	32
2018	Celebrating Vivekanandha Birth Anniversay and conducting yuvajanosthav am and distributing the prizes to the winners	11/01/2018	01/01/2018	01/01/2018	55
2018	condudting drawing competetion the theme is Beti Bacho Beti Padao for girls on the occasion of BBBP Week from 21 jan to 26 jan	22/01/2018	22/01/2018	22/12/2019	32
2018	Conducted Science Day	28/02/2018	28/02/2018	28/02/2018	42
2018	Celebration of Internati onal Mother Tongue Day	21/02/2018	21/02/2018	21/02/2018	35
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Women day	08/03/2018	08/03/2018	52	0

Antiragging awareness programme for Girls students	10/08/2017	10/08/2017	46	0
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7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NA

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1
Physical facilities	Yes	1
Provision for lift	No	0
Braille Software/facilities	No	0
Rest Rooms	Yes	1
Scribes for examination	No	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	02/01/2018	11	Janmabhoomi Maavooru	Open defecation problems, seasonal diseases, water conservation, educational school children	75
2017	1	1	08/05/2017	1	Awareness Programme on Global Road safety week,	Road safety	56

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
CODE OF CONDUCT FOR PERSONNEL WORKING IN COLLEGES	18/07/2017	The employees working in the department of Collegiate Education are governed by AP Civil Service (Conduct) rules of 1964 issued in G.O. Ms. No. 468 GA (ser.C) dept. dated 17.04.1964. which includes the code of conduct for Principal, Teaching Staff, Administrative Officers In Govt. Degree Colleges, Duties and Responsibilities of Superintendents, Duties And Responsibilities Of Senior/ Junior Assistants, Rules of Conduct And Discipline For Students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of International Yoga Day	21/06/2017	21/06/2017	114
Celebration of mathru bhasah dinostavam	21/02/2018	21/02/2018	67
Celebration of International Women's Day (WEC)	08/03/2018	08/03/2018	52

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Observation of vehicle free day in the college campus 2.Observation of Plastic free day in the college campus 3.Anti Plastic Campaign 4. Vanam Manam (Tree Plantation programme initiated by Govt. of Andhra Pradesh 5.Usage of Solar Power.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE I: BLOOD DONATION CAMP 1. Title of the Practice : BLOOD DONATION CAMPS 2. Objectives of the Practice: The objectives of the said activity/practice are To encourage the students to participate in the social responsible activities so that they would learn to deal or interact with their surrounding social and public issues and address them effectively. To inculcate

the habit of service to the society so that more students would be attracted towards social services there by laying foundation for the development of the country. To bring awareness among the students about their social responsibilities and to encourage the students to actively participate in social service activities. 3. Every year the supporting services of the college i.e. NSS unit plan the camp during the special camp or in its actual annual action plan which in turn obtain the approval from the Head of the institution. The NSS programme officer enquire the Govt. organizations i.e. Govt. Hospitals (Local/District Level)/NGO/ charitable trusts (which provides free services to the society) and fix the organization for collaboration and also fix the date for the above said programme in consultation with the head of the institution also. He encouraged/motivated the students to donate the blood and list out the students who voluntarily comes to donate the blood every year. In addition to this he is also encourage the staff to donate the blood. In this Programme our college students and staff members are voluntarily donating 30 units of blood to the above blood bank organizations which in turn inspiring the students that they are participating in the social service and they feel proud that they are also being a part in eradicating the social problems of poor people which brings a social responsibility in them. This year also our college students and staff members are donated more than 30 blood units. BEST PRACTICE II: 2. Title of the Practice : YOGA AND MEDITATION PRACTICES Training in Yoga for Students and Teachers Sri G.Eswara Reddy, Lecturer in Economics is the coordinator. He is a spiritual, mental and physical practice that has been around since ages. Yoga increases flexibility, muscle strength and tone. Yoga improves respiration, energy and vitality. Yoga helps in maintaining a balanced metabolism. It is possible to reduce weight. Yoga maintains cardio and circulatory health. Yoga helps reducing stress and anxiety. In Govt. Degree College, Proddatur programmes on Yoga and meditation are conducted regularly.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.scnrgdcproddatur.ac.in/about/naac.php>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Government Degree college, Proddatur was established in the year 1966 and it is now affiliated to Yogi Vemana University, Kadapa. This college aims to cater for the educational needs of students from very downtrodden and diverse socioeconomic background. Main vision of our college is empowering the students by escalating them towards higher education and employment. The college provides quality education through innovative practices in teaching and learning process. The college is committed to impart holistic training to our students, to develop right kind of attitude, knowledge and skills to face the future challenges in the competitive world. Jawahar Knowledge Centre (JKC), plays a pivotal role in enhancing arithmetic, reasoning, mental ability, computer skills, communication skills, soft skills and technical skills, which are essential to the students to achieve employment. JKC along with its normal training also provides special training for competitive examinations like BSRB, RRB, SSC, APPSC, UPSC and other competitive entrance exams. Since its inception, our college stands top in the list of colleges in and around Proddatur not only in providing academic excellence, but also in providing placements to the students of our college. The JKC of the college meticulously plans to make most of its outgoing students employed through campus drives. Every year many students of our college are being selected to many companies like Blue Ocean Personnel and Allied services Pvt.Ltd, Sri City mobile companies.

Provide the weblink of the institution

<http://www.scnrgdcproddatur.ac.in/about/naac.php>

8.Future Plans of Actions for Next Academic Year

.To start PG courses in the college • To extend ICT facility to the classrooms wherever it is needed. • To extend WiFi facility to the students on the college campus. • To provide adequate infrastructure net facility to the newly constructed class rooms, digital class rooms and virtual class room • . To encourage the students to enroll in LMS, JKC to acquire subject knowledge. More job drives conducted in college • To motivate the students and faculty to register and to do the online certificate courses through MOOCs. • To organize awareness programmes on pursuing higher education /job opportunities through carrier guidance cell, • To conduct skill development programmes and job drives by inviting different agencies,To conduct programmes on Women Empowerment safety, •To send the proposals to organize National / state level seminars / workshops, •To encourage the faculty to send proposals for minor / major research projects to different funding agencies to promote research activities at UG level. • To create and sustain healthy / hygienic atmosphere among the students and faculty to upgrade the college as center of Academic excellence •Admission strength in all groups will be increased in feature. •Lecturers are advised to participate in Refresher courses/ Orientation Programmes, Short term courses, Faculty development programmes •Lecturers are instructed to participate in International seminars, National seminars, State seminars, Webinars and quizzes. •Students are also instructed to participate in International seminars, National seminars, State seminars, Webinars and quizzes. •Library should be strengthened by purchasing more books. Library should be digitalized with sole software •More number of students are participated in games and sports events. •Gym should be modernised with latest equipment. • College should be recognised as research centre.